

Application to Reproduce Works of Art

The Art Gallery of Western Australia provides a quality photographic service for items held in its Collection. No non-Gallery professional photography is permitted; this is in order to maintain a consistent standard and for copyright purposes. Please see attached ***Photographic fee schedule*** for the list of photographic material available.

Fees are payable for the reproduction of items from the collection of the Art Gallery of Western Australia. These fees are in addition to charges for the supply of photographic material and are not copyright fees. An ***Application to Reproduce Works of Art***, available from the Assistant Registrar, must be submitted before permission can be granted.

The Art Gallery will only be able to process orders for images that have copyright clearance. Please note obtaining copyright will sometimes incur an additional fee that is charged by the copyright provider. The Art Gallery will notify the applicant if additional fees are required, or if copyright is not available.

Images may not be copied or stored by any means, electronic or otherwise, except for the purpose they were originally supplied.

Demands on the Gallery's photographic services are such that it is necessary to process all photographic requests in strict order of receipt. Photographic orders will be processed as quickly as possible after receipt. The Gallery is not able to guarantee a delivery date.

Should you have any queries regarding the fee schedule, please do not hesitate to contact the Assistant Registrars:

Tanja Coleman or Melanie Morgan

Telephone: 08 9492 6632 / 9492 6723

Fax: 08 9492 6655

Email: tanja.coleman@artgallery.wa.gov.au
melanie.morgan@artgallery.wa.gov.au

Application to Reproduce Works of Art

Please carefully read the Art Gallery of Western Australia Conditions of Reproductions. Permission will be deemed not given until this form is completed and returned with Declarations signed and payment received by The Art Gallery of Western Australia.

Applicant _____

Company _____

Address _____

State _____ Postcode _____ Country _____

Telephone _____ Fax _____

Email _____

Fedex Account Number for International Orders _____

PUBLICATION DETAILS

Type	Usage	Distribution
<input type="checkbox"/> Book	<input type="checkbox"/> Publishing	<input type="checkbox"/> Australia
<input type="checkbox"/> Exhibition Catalogue	<input type="checkbox"/> Research	<input type="checkbox"/> Australia + NZ
<input type="checkbox"/> Newspaper/Journal	<input type="checkbox"/> Personal	<input type="checkbox"/> World Rights
<input type="checkbox"/> Promotional Flyer/Poster	<input type="checkbox"/> Government Organisation	
<input type="checkbox"/> Brochure	<input type="checkbox"/> Commercial Product	Market
<input type="checkbox"/> Postcard	<input type="checkbox"/> Other	<input type="checkbox"/> General
<input type="checkbox"/> Presentation/Powerpoint		<input type="checkbox"/> Scholarly
<input type="checkbox"/> TV Programme/Broadcast		<input type="checkbox"/> Educational school/tertiary
<input type="checkbox"/> Film/Video/DVD/CD		
<input type="checkbox"/> CD ROM		
<input type="checkbox"/> Website		
<input type="checkbox"/> Other		

Publication title _____

Author /Editor _____

Print run/ circulation _____ RRP \$ _____

Date of Publication _____ Internet Duration _____

Date Photographic material required _____

I/We have read the conditions and agree to abide by the conditions of use attached

Applicant's signature _____ Date _____

Registration Department only – Date received

Completed forms to:

**The Art Gallery of Western Australia, PO Box 8363, Perth Business Centre,
Perth, Western Australia, 6849. Tel: 61 8 9492 6631 Fax: 61 8 9492 6655**

DETAILS OF MATERIAL REQUESTED FOR APPLICATION TO REPRODUCE WORKS OF ART

Artist	Title	Medium	Size	Inside/cover	Material
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other
			<input type="checkbox"/> 1/1 <input type="checkbox"/> Detail	<input type="checkbox"/> In-text <input type="checkbox"/> Cover <input type="checkbox"/> Back Cover	<input type="checkbox"/> Digital File 300dpi (A5) <input type="checkbox"/> Digital File 90dpi website <input type="checkbox"/> A4 colour print <input type="checkbox"/> A4 b+w print <input type="checkbox"/> other

CONDITIONS OF REPRODUCTION

- 1 The Applicant agrees at all times after the granting by the Director of his permission as aforesaid to indemnify and keep indemnified the Art Gallery of Western Australia against all actions, proceedings, claims, demands, costs and expenses in respect of such reproduction or the publication thereof or any caption or letterpress published in connection therewith in the event of its ever being alleged that such reproduction or publication was an infringement of copyright or was defamatory of any person.
- 2 Permission to reproduce from the photographic material supplied is dependent upon the full acceptance of the conditions listed below and will be cancelled automatically if any conditions are infringed.
- 3 Copyright is the responsibility of the Applicant. If the Art Gallery of Western Australia does not hold copyright the applicant will be asked to provide a licence or written permission to reproduce from the copyright holder prior to the supply of photographic material.
4. The image/s must be reproduced without cropping, bleeding, alteration or overprint of any kind. A colour proof must be submitted for colour reproductions on book jackets, posters, cards, calendars and other commercial product. A colour proof may be requested for general illustrations in some instances.
- 5 Image and copyright captions must be used without any alteration or abbreviation whatsoever and appear in association with the image. It is the publisher's responsibility to acknowledge the artist and their work correctly in accordance with the *Australian Copyright Act's Moral Rights*. If a detail of the image is used, the word 'detail' must appear in parenthesis after the title and date of the artwork.
- 6 Acknowledgment of the Art Gallery of Western Australia as owner must be included with all reproduction and the following credit line used: State Art Collection, Art Gallery of Western Australia.
- 7 The Gallery only allows reproductions from its own photographic material to ensure highest quality control. Images are hired for a six-month period, prints are sold and postage and packing is charged to the client. Courier fees are at the expense of the applicant and all international orders are sent via Fedex.
- 8 Transparencies and Digital scans are only available for rent for a period of six months. Hire fee is \$120. A penalty of \$40 per month applies for overdue transparency unless the applicant has an extension in writing. Where no transparency exists an additional charge of \$60 applies. There will be a replacement charge of \$120 for any transparency/Scan lost, damaged or not returned to the Gallery
- 9 The Gallery reserves the right to refuse to supply material or to withdraw approval, where the context of the reproduction is deemed to be unsuitable, inappropriate or contrary to the artist or Gallery interest.
- 10 One complimentary copy of the publication is required for Gallery records. This should be sent to the Registration Department when available.
- 11 No repeat editions or re-runs are authorised. Any re-run or second edition requires a further application.
- 12 The hire of images, purchase of prints or supply of digital scans from the Gallery does not confer the rights to store or reproduce them or make them available to the public in any medium or form except for the reproduction or communication rights stipulated on the Licence to Reproduce. Nor does the supply of photographic material imply the availability of these rights.
- 13 Please allow at least six weeks prior to your publication deadline for placing your order. Last minute cancellations will incur charges.
- 14 Consideration is given to authors responsible for illustration costs of scholarly art publications though the Principal must sign the application form and provide the copies of the publication required.

PHOTOGRAPHIC FEE SCHEDULE – SUPPLY OF PHOTOGRAPHIC MATERIAL

Fees are subject to change without warning. All fees are in Australian dollars.

The fees do not include GST, please add 10% GST within Australia.

TRANSPARENCY HIRE FEE

Transparency hire (per 6 month period)	\$120
Colour transparency late penalty fee (per month)	\$40
Colour transparency loss/damage fee	\$120

DIGITAL SCAN HIRE FEE

A5 Digital scan* on CD hire (per 6 month period)	\$120
Digital Scan late penalty fee (per month)	\$40

* Please note that digital file size and anticipated reproduction size must be indicated on the application form. An extra charge may be made for special file orders.

PRINT SALES

A4 Colour Cibachrome print	\$64
A4 Digital Colour print	\$40
A4 Black and white print	\$40

NEGATIVE CREATION FEE (where no negative exists)

(Transparency, digital or print negative)	\$60
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POSTAGE & COURIER FEES

Postage and handling fee (via Australia post)	\$10
Express Post	Client to pay fee
Courier	Client to pay fee

RESEARCH FEES

Hourly rate	\$50
Minimum fees for research	\$25

PHOTOGRAPHIC FEE SCHEDULE – REPRODUCTION FEES

Fees are subject to change without warning. All fees are in Australian dollars.

The fees do not include GST, please add 10% GST within Australia.

BOOKS / CDS / BROCHURES

Colour

Within text up to 2,000 copies	\$40
Within text up to 5,000 copies	\$60
Within text over 5,000 copies	\$80
Cover (front)	\$200
Cover (back)	\$100
Reprints or revised editions	- 20%

Black and White

Within text up to 2,000 copies	\$20
Within text up to 5,000 copies	\$40
Within text over 5,000 copies	\$60
Cover (front)	\$150
Cover (back)	\$50
Reprints or revised editions	- 20%

INTERNET

fee per image

Usage up to 6 months	\$60
Usage 6 – 12 months	\$100

CARDS / POSTERS / CALENDARS

fee per card/poster/calendar

Cards (commercial)	20 cents
Cards (charity)	5 cents
Poster (minimum fee \$500)	\$1
Calendar (commercial)	20 cents
Calendar (charity)	5 cents

NEWSPAPERS & MAGAZINES

News items	No fee
<u>Magazine editorial:</u>	
Within text to 50,000 copies	\$100
Within text to 100,000 copies	\$200
Within text to 150,000 copies	\$280
Over 300,000 copies	\$400
Use in newspapers and magazines for advertising purposes	By Negotiation

FILM & VIDEO

fee per image

Commercial	\$350
Non-commercial	\$50
Advertising	\$400

SPECIAL EDUCATIONAL RATES

Reproduction fees may be waived or reduced for certain non-commercial scholarly publications by application in writing.

OTHER MERCHANDISE BY NEGOTIATION